

# **2011 WAAE Professional Development Conference**

## **Registration Information June 27-30**

The 94th annual conference for instructors in agricultural science education will begin at 8:00 a.m. on Monday with conference registration at the Hotel Sierra, Green Bay. The Hotel Sierra is located at 333 Main Street Green Bay, WI 54301. Their contact phone number for reservations is (800) 236-3330.

### **How to Register:**

#### **Go to [www.WAAE.com](http://www.WAAE.com) and click on the button that says Professional Development Conference**

Registration is now open for the 2011 WAAE Professional Development Conference. Please Note: Your login name is your registered email address. If you have logged in to the system in the past your password should be the same. If you cannot remember your password please use the "forgot my password" link under the login box. For best workshop selection, register as soon as possible. Check-in for the conference will be from 8:00 a.m.-11:45 a.m. on Monday in the Convention Center. After that time you can late check-in at the Conference Headquarters in the convention center. Hotel room check-in will be handled at the registration desk of the hotel.

### **Conference Location**

The Hotel Sierra is located at 333 Main Street Green Bay, WI 54301. Their contact phone number for reservations is (800) 236-3330. Room reservations can be made from now until June 1<sup>st</sup>.

**Conference Registration Once Onsite:** Registration once you arrive will be location in the KI Center at the Registration area.

### **Payment**

Payment is required by the time you arrive on site. If payment has not been received a credit card will be required to make payment on site. If a school check is received within 10 days the credit card charges will be refunded. If not, participants will be responsible for working out their personal reimbursement with their respective schools. Once you complete and submit your registration online an invoice will be emailed to you. This will be the only bill you will receive. **If you do not receive an invoice via email then YOU ARE NOT REGISTERED!!!** If you know you are registered and didn't receive an invoice please check your spam/junk filter. When in doubt, please call the WAAE office. Any payments that have not been received prior to the conference will require the attendee to pay the balance in full upon check-in at the conference. Credit cards can be accepted via phone by calling WAAE at 262-224-7553.

### **Social Activities**

Bowling includes meal, bus transportation and door prizes for \$30. Bowling will be held at Ashwaubenon Lanes. Golf includes bus transportation, meal, cart rental, and door prizes for \$45. Golf will be held at the Twin Oaks Golf Course. Registration for golf and bowling must be received by noon on Monday, after that time the fee will be \$60. Wednesday evening will feature the annual awards banquet followed by a "Comedy Sportz" show with a \$5 admission fee to help offset the costs of the show. The conference will adjourn on Thursday afternoon.

### **Housing Registration**

A block of rooms have been set aside for the conference and will be held until June 1<sup>st</sup>. Reservations can be made can be made by contacting the Hotel Sierra at (800) 236-3330 and telling them that you are with the Wisconsin Association of Agricultural Educators room block.

### **Carl Perkins Funds**

In most cases you should be able to use these funds to pay for your attendance at the conference. Discuss this with the person in charge of these funds at your school.

### **Conference Fee Inclusions**

Conference fees include: All workshops, WAAE/NAAE dues, meetings, meals, snack breaks, and materials with the exception of additional fees stated in the workshop descriptions. Meals included in the conference fee include breakfast daily, lunch Monday, Tuesday, and Wednesday, Monday evening social at the Bay Beach Amusement Park, and one Wednesday evening banquet. Additional banquet tickets can be purchased for \$25 each.

**Payment Address** - Please make sure that you provide your business office with the correct address for payment of conference fees.

Payment should be mailed to:

Wisconsin Association of Agricultural Educators, 1172 Hummingbird Lane  
Plymouth, WI 53073

We look forward to seeing you in June!